



Landscape-Conservation/ Salvage Plan Checklist

The Landscape Conservation and Salvage Plan identifies areas proposed for preservation, existing features and plant materials, and the salvage of healthy plant material. Existing plant material that is salvageable should be temporarily relocated in a protected nursery area and later incorporated back into the project. Other features or plant materials may need to be protected in place and the project designed to incorporate them. The plan shall be a contractual document suitable for bid purposes. It will be submitted for review to the Development Services Department. This submittal shall be made prior to or concurrent with Grading and Drainage plans submittal. A Salvage Permit shall be obtained prior to the Grading and Drainage Permit. No clearing or grubbing may occur prior to the purchase of the Salvage Permit and field approval of the construction fence. Submit to Development Services Department, 200 West Washington Street, Phoenix, Arizona 85003. For additional information, contact the Development Services Department at (602) 262-7811.

This publication can be made available in alternate formats (Braille, large print, computer diskette, or audiotape) upon request. Contact the Development Services Department at (602) 262-7811 (voice) or (602) 534-5500 (TTY).

Review of: _____ Date: _____

Reviewer: _____ Phone: _____

☒ Needs to be addressed ☐ OK E-mail: _____

I. SUBMITTAL REQUIREMENTS

- ☐ Filing fees (See current fee schedule). Filing fee to be paid upon submittal.
- ☐ Three (3) sets of plans (sheet size 24"x36") and one (1) set of grading and drainage plans.
- ☐ If plan sets listed above contain three (3) or more sheets, provide two (2) half-size copies for field use.
- ☐ One (1) set of grading and drainage plans.
- ☐ One (1) copy approved preliminary site plan.

II. GENERAL INFORMATION (Show following items on plans):

- ☐ Base sheets shall be aerial photos, topographic surveys, or modified Grading and Drainage plans with all existing features and plant materials accurately located and identified per the approved inventory plan.
- ☐ Name and address of project on the title block.
- ☐ Landscape Architect/Designer or firm name, address, and phone number.
- ☐ Scale and north arrow in lower right-hand corner on each sheet. Scale shall not exceed 1" = 30' scale. 20 scale preferred.
- ☐ Vicinity map and sheet layout on cover sheet.
- ☐ Streets labeled
- ☐ Right-of-way and property lines shown and identified
- ☐ Preliminary site plan approval date _____.

Put the following information on the lower right hand corner of the each sheet.

- ☐ Sheets numbered and identified.
- ☐ Hillside preservation # H _____ PR (issued after first review)
- ☐ Development Services Department's KIVA # _____
- ☐ Development Services Department's ENVR # _____
- ☐ City Quarter Section # _____
- ☐ Totals of salvageable and non-salvageable material and percent of salvageable materials
- ☐ Signature line and estimated salvage/replacement cost on the cover sheet as follows:

NOTE: Plan approval good for two (2) years

_____ acres of area being evaluated for usable material.

_____ acres of area being graded for this site/phase.

_____ approximate dig date.

Will this be a winter dig? Yes ____ No ____

III. ELEMENTS

A. CONSERVATION

- ☐ Show location of construction fencing protecting undisturbed areas and label.
- ☐ Provide a construction fence detail. (Minimum fence requirement is 2 strands of gold rope on T-Bar posts. Posts are to be placed 30 feet on center).

B. SALVAGE

Indicate all trees and plant material to be removed and note the reason for removal. Identify features and plant material to be preserved in place. Areas proposed for preservation are to be identified as tracts or conservation easements.

Indicate location of salvaged plant yard. Show:

- ☐ Show size of yard and layout.
- ☐ Show temporary irrigation system including verified point of connection.
- ☐ Show fencing and signage.

Provide the following information for all trees, shrubs, and cacti over 6 feet in height or 4 inches in diameter:

- ☐ Symbol (circle) representing plant material and label with ID number.
- ☐ Exact location
- ☐ Height, spread, and caliper
- ☐ Botanical and common name
- ☐ Intended disposal i.e. protect in place (P), salvage (S), or destroy (D).
- ☐ Provide a list of the salvaged plants from the approved conservation plan to your landscape architect for utilization in the landscape plan.

IV. NOTES TO BE PLACED ON PLANS

- ☐ 1. All salvageable material to be clearly flagged with tape or plastic tags visible from all directions. Color code as follows:
 - red - salvage and relocate
 - white - preserve and protect in place
 - blue - destroy, not salvageable and cannot remain in place
- ☐ 2. Tags shall be numbered to correspond with the plant inventory and the site plan.
- ☐ 3. All protective fencing shall be in place before any earth moving equipment is moved onto the site and before any salvage, clearing or grubbing takes place. Call 602-262-7811 to schedule an inspection of construction fence.
- ☐ 4. No nails, wires or other objects that damage the cambium or cause injury to the tree may be used during the salvage process. All efforts shall be taken by using padding or other methods to preserve the integrity of the bark.
- ☐ 5. All material to be salvaged shall be removed before any clearing or grading takes place. Call 602-262-7811 to schedule an inspection after salvage is completed.
- ☐ 6. *Trees and protected plant material or material noted for salvage that are destroyed or die during the salvage, relocation, or maintenance period will be replaced with a plant of the same size and type by the responsible party a minimum of 90 days before the completion of the project. No Certificates of Occupancy will be issued before all required material has been replaced. All replacement material shall be approved by the Development Services Landscape Architect. A maximum of 10% of the salvageable plant material will not be required to be replaced if lost.*
- ☐ 7. All requirements of the State of Arizona, including the "Notice of Intent to Clear Land," shall be met

notwithstanding any approvals by the City of Phoenix.

- [] 8. Provide a copy of the County Dust Control Permit to the inspector.**
- [] 9. No salvage material shall be removed from the site without Development Services Landscape Architect approval.**

Revised: July 2003

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